Club Coffs Harbour Cycle Club
Title Minutes of July 2011 meeting
When 13 July 2011
Where Club Coffs

Item No.	Item	Motion	Moved/2nd	Action	By Who m	When
1	Declare the meeting open	Meeting opened 7.05pm				
2	Attendance and welcome to observers/guests	David McDonald, Glen O'Grady, Al Scotford, Mel Roach, Kath Saward, Matt Vagg, Geoff Hardaker, Richard Berends, Adrien Thompson				
3	Apologies	Mel Roach				
4	Minutes of previous executive meeting	Minutes of June committee meeting accepted	Matt & Glenn			
5	Business arising	Nil				
6	Special Presentations	Nil				
7	Matters relating to general Meetings	Nil				
8	Secretary report	Incoming correspondence – as per attached				
9	Membership Secretary's report					
10	Finance report	As per report from Kath Saward, cheque account $7324 cr, savings account $6500. Term deposit $21627	Geoff & Dave			

11	Publicity Officer report	Alan Miller is getting articles in Thursday Independent & Fridays Advocate. Doing a great job				
12	Reports from non executive					
	12.01 Asset Manager	Nil				
	12.02 Auditor	Nil				
	12.03 Chef Commissaire	Nil				
	12.04 Coach	Nil				
	12.05 Roster manager	Nil				
	12.06 Sponsorship mamager	Nil				
	12.07 Web Manager	Articles being published as required				
13	Track Racing report	Training continues on Tuesday night, Friday nights motor pacing on road bikes leading up to major road races. Hire fees $20 per hour for lights, $5 per hour for the bike. Kath Saward to check cost of lights per hour to make sure costs are being covered.				
14	Road Racing report	Races to be longer leading up to the C.ex Group Tour Coffs. Getting good numbers				
15	MTB racing report	Pleasure and Pain 2100 riders From the State Downhill round the MTB members set up a canteen making $210.65 for the club. Very good crowd. The event was covered by TV & paper. Grafton round of the Mid Coast series is 17th July				
16	General business					
	16.01 Key distribution					
	16.02 Uniforms					
	16.03 AOB					
		Canteen at the velodrome was again broken into, police need details of the last person to lock up to enable a report to be completed. Adrien Thompson will provide his details as he was the last to leave at the McDonald Crit round				

		Chris Andrews had lodged an insurance claim after he injured his back riding, he is not proceeding with claim. Web site: change training rides to group rides Geoff Hardaker, Glenn O'Grady, Adrien Thompson, Sinclair Black & David McDonald continue to organise the 2 day tour which will be known as C.ex Group Tour Coffs. Sinclair has secured sponsorship from the C.ex Group, NAB & McDonald, Coffs Marketing and the Independent. Most logistics are in order the critical issue is volunteers. The sub committee is working hard to get people to help out.				
17	Next meeting	10th August 2011				
18	Close	Meeting closed at 7.45pm				

Coffs Harbour Cycle Club

PO Box 1495
Coffs Harbour
2450

Balance Sheet

As at June 20[illegible]

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Assets			
Cash On Hand			
WBC Cheque Account	$4,601.48		
Savings - Bus Cash Reserve A/C	$6,500.08		
Canteen Float	$100.00		
Petty Cash	$134.20		
Undeposited Funds	$598.05		
Total Cash On Hand		$11,933.81	
Investments			
Term Deposit	$21,627.43		
Total Investments		$21,627.43	
Property & Equipment			
Sign	$924.00		
Computer equip	$917.00		
Total Property & Equipment		$1,841.00	
Total Assets			$35,402.24
Liabilities			
Net Assets			$35,402.24
Equity			
Retained Earnings		$3,414.79	
Current Year Surplus/Deficit		-$1,163.93	
Historical Balancing		$33,151.38	
Total Equity			$35,402.24

Coffs Harbour Cycle Club

PO Box 1495
Coffs Harbour
2450

Profit & Loss Statement

1/06/2011 through 30/06/2011

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Income				
Club Running Income				
CA Affiliation Fees to be paid		$110.00		
MTBA Affiliation Fees to pay		$100.00		
MTBA Day Licences to pay		$20.00		
Bank Interest			$31.33	
Club Uniform Sales			$195.00	
Track				
Track Race Noms		$50.00		
Total Track			$50.00	
Road				
Road Race Noms		$616.00		
Total Road			$616.00	
MTBA				
MTBA Race Noms		$180.00		
Total MTBA			$180.00	
Downhill				
Total Income				$1,302.33
Expenses				
Member Support			$50.00	
Club Uniform Expenses			$140.00	
Repairs & Maintenance			$694.00	
Telephone			$17.84	
Track Expenses				
Track Electricity		$227.71		
Track Repairs		$124.30		
Total Track Expenses			$352.01	
Crit Expenses				
Crit Prizes/Trophies		$270.00		
Road Expenses				
Road Canteen Expenses		$185.25		
Road Misc Expenses		$652.75		
Total Road Expenses			$838.00	
MTBA Expenses				
MTBA Canteen Expenses		$32.95		
MTBA Prizes/Trophies		$900.00		
MTBA Carnival Expenses				
MTBA Misc Expenses	$840.00			
Total MTBA Carnival Expenses		$840.00		
Total MTBA Expenses			$1,772.95	
Downhill Expenses				
Total Expenses				$4,134.80
Net Surplus / (Deficit)				-$2,832.47

Cheques to Clear			
Date	Chq#	Who	Amount
23/5	300325	MTBA	$ 105.00
06/06	300330	Armidale MTB	$ 900.00
25/06	300335	Robyn Doyle	$ 840.00
25/06	300336	Coff council	$ 227.71
13/07	300337	Midcoast Traffic	$ 1,395.00
			$ 3,467.71

Income to Bank		
Date	From	Amount
4/7	NAB	$ 2,500.00
6/7	Cycling Aust	$ 66.00
6/7	MTBA	$ 70.00
13/7	Banked	$ 846.05
		$ 3,482.05

Next Moths Cheques			
Date	Chq#	Who	Amount
			$ -

Net Bank Balance	
Balance @ Bank	**$ 7,324.19**
Less Cheques to Clear	$ 3,467.71
Total	$ 3,856.48
Plus income to bank	$ 3,482.05
Total	$ 7,338.53
Less - Next mth Cheques	$ -
Total	**$ 7,338.53**

Westpac

Term Deposit Statement of Interest Paid

018

03 July 2011

THE SECRETARY
COFFS HARBOUR CYCLE CLUB INC
PO BOX 1495
COFFS HARBOUR NSW 2450

Term Deposit(s) held in the name of:
COFFS HARBOUR CYCLE CLUB INCORPORATED

We are pleased to provide this statement showing the interest we have paid to you on your Term Deposit(s) between 1 July 2010 and 30 June 2011.

All Term Deposits held in the above name with us during the year are listed, including those which matured during the year and have been repaid to you.

Withholding Taxes may have been deducted from the interest earned. If part/all of the tax has been refunded it is marked with an asterisk (*).

If tax has not been refunded you may be able to claim it through your tax return. Any enquiries should be directed to your Tax Advisor or the Australian Taxation Office.

If an Early Termination Fee was charged on any deposit, you may be able to claim a deduction through your tax return.

Term Deposit account number	Interest	Withholding tax deducted from interest	Amount paid to you	Deposit was repaid on (if applicable)
	$	$	$	
032576 293148	406.67	0.00	406.67	Still open
TOTAL	**406.67**	**0.00**	**406.67**	

We trust the information on this statement may be of use to you in preparing your income tax return.

Thank you for banking with us in 2010/11. We look forward to assisting you meet your savings and investment needs in the new financial year.

Thank you for banking with Westpac

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Westpac Banking Corporation ABN 33 007 457 141; AFSL No. 233714

COFFS HARBOUR CITY COUNCIL

ABN. 79 126 214 487

Locked Bag 155, Coffs Harbour, NSW, 2450

Telephone: (02) 6648 4000

Fax: (02) 6648 4199

Email: coffs.council@chcc.nsw.gov.au

Reminder Notice

Date: 6/07/2011

Customer A/C: COF052

COFFS HARBOUR CYCLE CLUB
PO BOX 1495
COFFS HARBOUR NSW 2450

Notice of Overdue Account

I refer to the invoices listed below, for which payment appears to have been overlooked. Council requests that you pay the overdue amount **within 14 days** from the date of this letter. If you are unable to meet this requirement please **contact Council immediately** to discuss a suitable payment arrangement.

If you do not pay this amount within 14 days (or make contact with Council), a **$15.00 late fee will apply** to each outstanding invoice listed below (other than those invoices which already relate to late fees).

Date	*Reference*	*Description*	*Original*	*Outstanding*
24/05/2011	0000117391	ELECTRICITY ACCOUNT 01/04/11 TO 30/04/11	227.71	227.71
			227.71	**227.71**

Please quote your Customer Account Number (as above) on all correspondence or when making payment.

Should you require further information, or wish to discuss a suitable payment arrangement, please contact Council's Debtors Officer, Karen, on (02) 6648 4272.

Yours faithfully,

Jay Kirkman

Management Accountant - Revenue

Westpac

Community Solutions Cheque Account

018

THE SECRETARY
COFFS HARBOUR CYCLE CLUB INC
PO BOX 1495
COFFS HARBOUR NSW 2450

Branch Name and Address
COFFS HARBOUR
SHOP1 1 HARBOUR DRIVE
COFFS HARBOUR NSW 2450

BSB and Account Number
032-576 27-6639

Account name
COFFS HARBOUR CYCLE CLUB INCORPORATED

Customer Number
65676124 COFFS HARBOUR CYCLE CLUB INC..

Account enquiries
In Australia 132 032
From Overseas 61 2 9293 9270
Call Westpac Telephone Banking,
24 hours a day, 7 days a week.

Account Summary

Opening Balance	**+ $8,230.95**
Total credits	**+ $434.38**
Total debits	**- $1,341.14**
Closing Balance	**+ $7,324.19**

Details of your account

From Last Statement Dated **31 May 2011** *to* **30 Jun 2011**

Date	Description of transaction	Debit	Credit	Balance
2011	**STATEMENT OPENING BALANCE**			**8230.95**
01 Jun	DEPOSIT REGISTER NOW MTBA E17343		20.00	8250.95
07 Jun	WITHDRAWAL/CHEQUE 300327	210.00		8040.95
08 Jun	DEPOSIT Cycling Aust Club fees		110.00	8150.95
09 Jun	DEPOSIT TOORMINA INSTORE NSW		217.00	8367.95
15 Jun	WITHDRAWAL/CHEQUE 300328	124.30		8243.65
16 Jun	WITHDRAWAL/CHEQUE 300326	694.00		7549.65
20 Jun	WITHDRAWAL/CHEQUE 300329	17.84		7531.81
22 Jun	DEPOSIT REGISTER NOW MTBA E18136		20.00	7551.81
22 Jun	WITHDRAWAL/CHEQUE 300322	70.00		7481.81
28 Jun	WITHDRAWAL/CHEQUE 300332	175.00		7306.81
28 Jun	WITHDRAWAL/CHEQUE 300334	50.00		7256.81
29 Jun	DEPOSIT REGISTER NOW MTBA E18296		60.00	7316.81
30 Jun	INTEREST PAID		7.38	7324.19
30 Jun	**CLOSING BALANCE**			**7324.19**

Further information in relation to your account, including details of product benefits and applicable fees and charges, is available on request. That information is also contained in the Product Disclosure Statement (PDS) or other disclosure document for your account. For a copy of that document, or if you have any other enquiries, you can call Telephone Banking on 132 142 from Australia or 61 2 9293 9262 from overseas.

The above Closing Balance amount may not be the same as the balance payable to you on closure of your account (the 'termination value'). Details of the termination value can be obtained by calling Telephone Banking on the numbers quoted above. Further information on how to close accounts, including calculation of the termination value, is contained

Westpac Banking Corporation ABN 33 007 457 141; AFSL No. 233714

Westpac

Westpac Business Cash Reserve

018

THE SECRETARY
COFFS HARBOUR CYCLE CLUB INC
PO BOX 1495
COFFS HARBOUR NSW 2450

Branch Name and Address
COFFS HARBOUR
SHOP1 1 HARBOUR DRIVE
COFFS HARBOUR NSW 2450

BSB and Account Number
032-576 29-3121

Account name
COFFS HARBOUR CYCLE CLUB INCORPORATED

Customer Number
65676124 COFFS HARBOUR CYCLE CLUB INC..

Account enquiries
In Australia 132 032
From Overseas 61 2 9293 9270
Call Westpac Telephone Banking,
24 hours a day, 7 days a week.

Account Summary

Opening Balance	**+ $6,427.71**
Total credits	**+ $72.37**
Total debits	**- $0.00**
Closing Balance	**+ $6,500.08**

Details of your account

From Last Statement Dated **31 Mar 2011** *to* **30 Jun 2011**

Date	Description of transaction	Debit	Credit	Balance
2011	**STATEMENT OPENING BALANCE**			6427.71
29 Apr	INTEREST PAID		22.98	6450.69
31 May	INTEREST PAID		25.44	6476.13
30 Jun	INTEREST PAID		23.95	6500.08
30 Jun	**CLOSING BALANCE**			6500.08

Further information in relation to your account, including details of product benefits and applicable fees and charges, is available on request. That information is also contained in the Product Disclosure Statement (PDS) or other disclosure document for your account. For a copy of that document, or if you have any other enquiries, you can call Telephone Banking on 132 142 from Australia or 61 2 9293 9262 from overseas.

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We have an internal process for handling and resolving any problem you may have with, or complaints relating to, your account or this product. Information about this process can be found in the Product Disclosure Statement (PDS) or other disclosure document for your account, or you can contact us on 1300 130 467.

Convenience at your fingertips!
Pay your bills, transfer funds or just enquire on your account balances.
It's as simple as calling Telephone Banking

216169

Westpac Banking Corporation ABN 33 007 457 141; AFSL No. 233714